

For all enquiries relating to this agenda please contact  
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**Date: 8th April 2004**

Dear Sir/Madam,

A meeting of the **Corporate Health and Safety Committee** will be held at the **Council Offices, Tredomen (Committee Room 1/2)** on **Monday, 19th April 2004** at **10.00 a.m.** to consider the matters contained in the following agenda.

Yours faithfully,

**Malgwyn Davies**  
CHIEF EXECUTIVE

#### **A G E N D A**

1. Declarations of Interest.
2. To approve and sign the following minutes:-  
  
Minutes of the last meeting of the Committee held on 22nd January 2004 (Copy attached)
3. To receive and consider the following reports of the Director of the Environment:-
  - (a) Action and Enquiries by the Enforcement Authorities;
  - (b) The Management of Asbestos;
  - (c) Code of Safe Working Practices – Refuse and Cleansing Services;
  - (d) Health and Safety Liaison Officer Group;
  - (e) Transport Issues at Tir-y- Berth Depot;
  - (f) Fire Safety;
  - (g) Revitalising Health and Safety;
  - (h) Accident Statistics.
4. To receive and consider the following reports of the Deputy Chief Executive:-
  - (a) Occupational Health Provision;
  - (b) Occupational Health Department.
5. To receive and consider the following reports:-
  - (a) Guidelines for Heating Temperatures in Council Buildings;

6. Date of Next Meeting - 14th July 2004 at 10.00 am.

**Circulation:**

Councillors H.A. Andrews, P.J. Bevan, P.C.W. Bailie, Mrs M.E. Hughes, A.J. Pritchard, H.E. Styles and D.T. Wiltshire

All Directors and Appropriate Officers  
Trade Union Branch Secretaries